

PIIRA REPORTING CHECKLIST

There are five reporting categories under PIIRA: producer, refiner, pipeline, storer, marketer. Each category is associated with a particular form or forms which by law must be submitted to the Energy Commission. In addition, any firm who qualifies in one of these categories may be required to submit copies of certain federal forms. In order to minimize the reporting burden on industry, these federal forms are accepted in lieu of creating a separate state form to gather this data. To determine if your company fits into one or more of these categories, please answer all of the following questions.

1. PRODUCER

Did your firm's gross oil production in California exceed 30,000 barrels during any one month of the current or preceding calendar year (including OCS and California tidelands but excluding federal offshore)?

☐ **Yes**

☐ **No**

If you answered **NO**, your firm is not required to report as a producer.

If you answered **YES**, your company is required to submit the following state forms:

w CEC-A14 An annual form reporting TEOR fuel use for each oil field.

w CEC-A14X An annual form reporting steam use for each oil field.

2. REFINER

Does your firm own or operate a refinery in California? A refinery is defined as any industrial plant, regardless of capacity, processing crude oil feedstock and manufacturing oil products.

☐ **Yes**

☐ **No**

If you answered **NO**, your firm is not required to report as a refiner.

If you answered **YES**, your company is required to submit the following state forms:

w CEC-M13 A monthly form reporting fuel use by each refinery.

w CEC-A04 An annual form reporting shipments of selected products and crude oil.

3. PIPELINE

Does your firm own or operate a trunk pipeline transporting 20,000 barrels of crude oil or petroleum products during any one month of the current or preceding calendar year (excluding transport only among your firm's own facilities)?

☐ **Yes**

☐ **No**

If you answered **NO**, your firm is not required to report as a pipeline.

If you answered **YES**, your company is required to submit the following state forms:

w CEC-A03 Crude oil only. An annual form reporting various factors relating to pipeline usage.

w CEC-A06 Petroleum product only. An annual form reporting various factors relating to pipeline usage.

4. STORER

Did your firm's total fuel in storage at the beginning of any one month of the current or preceding calendar year, combined with that month's receipts, equal or exceed 20,000 barrels?

☐ **Yes**

☐ **No**

If you answered **NO**, your firm is not required to report as a storer.

If you answered **YES**, your company is required to submit the following state forms:

w CEC-M12 A monthly form reporting data on acquisitions, dispositions and inventory management activities.

w CEC-A09 An annual form reporting storage capacity.

w CEC-A11 An annual form reporting transportation methods.

PIIRA REPORTING CHECKLIST (Continued)

5. MARKETER

A. Is your firm an electric utility?

☐ Yes

☐ No

If you answered **NO**, proceed to question #5C.

If you answered **YES**, proceed to question #5B.

B. Did your utility dispose of (not through consumption) 20,000 barrels of petroleum products per month for four months during the current or preceding calendar year?

☐ Yes

☐ No

If you answered **NO**, your utility is not required to report as a marketer.

If you answered **YES**, your utility is required to file as a marketer (see #5C for appropriate forms).

C. Excluding service stations and truck stops, did your firm sell 20,000 barrels of petroleum products in any one month during the current or preceding calendar year?

☐ Yes

☐ No

If you answered **NO**, your firm is not required to report as a marketer.

If you answered **YES**, your company is required to submit the following state forms:

w CEC-M07 A monthly form reporting data on acquisitions, dispositions and inventory management activities.

w CEC-A09 An annual form reporting storage capacity.

w CEC-A10 An annual form reporting transportation methods.

6. FEDERAL FILER

A. Did your firm qualify in any of the above categories 1 through 5 (producer, refiner, pipeline, storer or marketer)?

☐ Yes

☐ No

If you answered **NO**, your firm is not required to report as a federal filer.

If you answered **YES**, proceed to question #6B.

B. Does your company file any of the following forms with the federal government?

Yes No

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | EIA-782a: A monthly form reporting company sales (volumes and prices). |
| <input type="checkbox"/> | <input type="checkbox"/> | EIA-800: A weekly form reporting refinery production and stocks. |
| <input type="checkbox"/> | <input type="checkbox"/> | EIA-810: A monthly form reporting refinery activity and operations. |
| <input type="checkbox"/> | <input type="checkbox"/> | EIA-820: An annual form reporting refinery capacity. |
| <input type="checkbox"/> | <input type="checkbox"/> | SEC 10-K: An annual form reporting financial activity. |
| <input type="checkbox"/> | <input type="checkbox"/> | Annual Report: An annual report detailing company information. |

If you answered **NO** to all of the above, your firm is not required to report as a federal filer.

If you answered **YES** to any of the above, your firm is required to send copies of the appropriate federal forms to the Energy Commission at the time of filing.

Name	Phone	Company
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